

GEOTECHNICAL SUB-CONSULTANT REQUEST FOR QUALIFICATIONS

The Cypress Creek Utility District (the "District") requests the submission of qualifications statements, which will lead to the possible award of a contract to provide Geotechnical Sub-consultant services for the District's water line replacement project.

Scope of Work

The services to be obtained requires a geotechnical investigation to include engineering recommendations and material testing for approximately 6,500-linear feet of water line replacement (trenchless construction) and related pavement replacement for some open cut locations.

Guidelines for Content of Qualification Statements

DO NOT INCLUDE COST INFORMATION with the qualification statement. Responses that include cost or pricing information will be rejected and will not be considered by the District.

Detailed instructions on preparation of the qualification statement must be obtained from the District. For more information on preparing and submitting the qualification statement, contact Mr. Jeff Peña, P.E., District's Engineer, at 713-784-4830. This information should be requested as soon as possible in order to allow time to prepare the document and comply with the procedures.

Submittal Deadline

Three copies of the qualifications statement must be filed with the District by: **Thursday, June 6 2019**

Minimum Qualifications and Selection Criteria

The District will evaluate the proposals to determine which firm has the best qualifications.

Contract Terms and Negotiation Schedule

The consultant for *Geotechnical Engineering* services is expected to negotiate an agreement for services which is acceptable to the District. If an acceptable contract cannot be negotiated, the District may formally end negotiations and begin negotiating with the next highest qualified person or firm.

This contract is contingent upon release of funds from the Texas Water Development Board (TWDB). Any contract or contracts awarded under this Invitation for Bid (IFB) or Request for Qualifications (RFQ) are expected to be funded in part by a loan from the TWDB. Neither the State of Texas nor any of its departments, agencies, or employees are or will be a party to this IFB, RFQ, or any resulting contract. RFQ's are issued in accordance with Section 2254 of the Texas Government Code (Professional Services Act) and Title 40 Code of Federal Regulations, Part 31 (Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments).

This contract includes goals for Minority and Women's Business Enterprise participation. The Environmental Protection Agency (EPA) has approved the following Minority Business Enterprise (MBE) & Women Business Enterprise (WBE) "fair share goals" for the TWDB State Revolving Fund programs. EPA policy does NOT mandate that the fair share goals be achieved but does mandate that a documented good faith effort be made toward achieving the goals.

	<u>MBE</u>	<u>WBE</u>
CONSTRUCTION	19.44%	9.17%
SUPPLIES	16.28%	11.45%
EQUIPMENT	20.41%	13.66%
SERVICES	25.34%	8.82%

Prime contractors are required to comply with EPA's good faith effort policy when awarding **sub-agreements** for construction, supplies, equipment, and services. A complete version of TWDB document, "*Guidance for Utilization of Small, Minority, and Women-Owned Businesses in Procurement*", is available at:

www.twdb.texas.gov/financial/instructions/doc/TWDB-0210.pdf

The Cypress Creek Utility District is an affirmative action/equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, age, handicap or national origin. Small, minority, and women-owned business enterprises are encouraged to submit proposals.